

Criteria for providing a motivational scholarship to full-time doctoral students for the academic year 2024/2025.

Full-time doctoral students who achieve above-standard results during their studies will be awarded a motivational scholarship, which will be paid to them together with the standard scholarship in November or December.

Students who defended their dissertation during the summer cannot be nominated for the award, as they will no longer be full-time doctoral students in December.

The activities of students for the academic year will be evaluated by the scientific council of the institute in cooperation with supervisors and departmental guarantors in July/August of the relevant academic year. The table in Appendix No. 1 will be used for the evaluation.

Reported activities took place from 1. 9. 2024 to 31. 8. 2025.

The statutory officer of the organization is responsible for the accuracy of the data.

To be awarded a motivational scholarship, it is necessary to obtain at least 20 points in the evaluated academic year.

The proposal must be submitted exclusively by filling out the attached electronic form according to Appendix No. 1 and according to the comment to the table. Proposal must be submitted in one Excel file for the entire organization.

The proposal is sent by the statutory officer of the organization by 31 August electronically to the member of the P SAS for education and doctoral studies and to the email address vedeckavychova@savba.sk.

Sending proposals by post is not required.

The proposals will be discussed by the September meeting of the P SAS, which will also determine the amount of the motivational scholarship according to the current situation.

The P SAS reserves the right to check the accuracy of the data.

The criteria for providing a motivational scholarship to full-time doctoral students were approved by the Presidium of the Slovak Academy of Sciences at a meeting on 13 February 2024 and shall enter into force on the day following their publication on the website of the Slovak Academy of Sciences.

Bratislava, 24. 2. 2025

Prof. RNDr. Pavol Šajgalík, DrSc.

President of the Slovak Academy of Sciences

Appendix No. 1

| Activity (minimum 20 points are necessary) | Number of points |
|---|------------------|
| Achieving at least 60 credits per academic year | 5 |
| Achieving at least 60 credits for the evaluated academic year if it was the first year of study | 10 |
| Receiving "Doktograf" or other research grant as an accountable researcher | 10 |
| Obtaining a Quality Certificate for the filed unfunded "Doktograf" project | 8 |
| Filing a "Doktograf" project - the allocation of points is excluded if the points for obtaining a "Doktograf" or Quality Certificate are given | 3 |
| Lecture at the all-academic seminar of doctoral students | 5 |
| Active participation in the SAS doctoral student competition (no award) | 5 |
| Received award in the SAS doctoral student competition (including a honourable mention) | 10 |
| Participation in a student competition organized by a university, college or SAS institution (not competitions with a compulsory participation) | 3 |
| Active participation (the student presents) at a local extra-institutional conference (this category also includes mixed Czech and Slovak or Czech conferences) lecture/poster; +1 point when winning a prize in a conference competition | 4/2 |
| Active participation (student presents) lecture/poster at an international conference; +2 point when winning a prize in a conference competition | 5/3 |
| Publication as the first or as corresponding author in a journal registered in WoS | 15 |
| Co-authored publication in a journal registered in WoS | 10 |
| Publication as the first or as corresponding author in a journal registered in SCOPUS (not in WoS) | 8 |
| Co-authored publication in a journal registered in SCOPUS (not in WoS) | 5 |
| Publication as the first or as a corresponding author in a journal registered in another internationally recognized database specific to the given field of study (the author will justify the database in a note to the proposal) | 8 |
| Co-authored publication in a journal registered in another internationally recognized database specific to the given scientific field (statutory body will justify the database in a note to the proposal) | 5 |
| Publication (not an abstract) in a peer-reviewed scientific journal not registered under WoS nor SCOPUS nor in a peer-reviewed collection | 3 |
| Monograph chapter: monograph with new results / review book - at least 1 author sheet | 6/2 |
| Monograph with new results / review book | 20/6 |
| Completion of a foreign internship lasting at least 30/60/90 days | 10/15/20 |
| Participation in an international summer school/university | 3 |
| A citation for a publication in which the student is the first or a corresponding author | 2 |
| Participation in popularization activities reported in the institute's annual report | 2 |

Commentary on the Table

1. Counting a Doctoral Grant – Applications for a Doctoral Grant are counted in the academic year in which they would begin processing if successful. For example, applications submitted at the end of the 2023/2024 academic year will be counted in 2024/2025, with points assigned based on success. Applications submitted in July–August 2025 will be counted in the 2025/2026 academic year.
2. Lecture at an Academy-wide Seminar for Doctoral Students – This seminar, held three times a year, features three selected representatives from different scientific departments who deliver lectures. These speakers receive the corresponding points.
3. Student conferences of Universities and Higher Education Institutions – These belong under the category: Participation in a student competition organized by a university, higher education institution, or the Slovak Academy of Sciences (excluding competitions with mandatory participation). They cannot simultaneously be recorded as participation in a domestic conference.
4. Points for Conferences – Points for domestic and international conferences are awarded only for personal presentations. If a student co-authored three posters/lectures but presented only one, only that presentation is counted. The presenting author is always indicated in the conference registration, program, and proceedings.
5. Definition of an International Conference – An international conference is one organized by a foreign institution abroad or by a domestic institution in Slovakia with a significant number of foreign scientists. The Czech Republic is not considered abroad. Student conferences are classified as such, even if they include international participants.
6. Publication Criteria – Only scientific papers are considered publications. Articles published in daily, weekly, or monthly periodicals, including social or tabloid press, do not qualify as publication activities.
7. Author Contribution in Certain Fields – If a field does not reflect author contributions by order, the supervisor must justify this in a footnote within the student's evaluation.
8. Counting Contributions in Proceedings – Only contributions in proceedings that are not direct outputs from a conference are counted. Conference outputs, abstracts, or extended texts that were already scored as conference contributions are not scored again.
9. Avoiding Duplicate Entries – Each activity can only be reported once and cannot be duplicated across different categories. For example, active participation in a conference with an abstract or extended text (even if several pages long) published in proceedings or as an appendix in a scientific journal should be reported as active conference participation and not counted separately as a publication.
10. Monographs – A publication can be considered an author's monograph if the student has a significant authorship share (typically 1–2 authors). Additionally, a monograph must contain at least three author sheets (1 author sheet = 36 000 characters including spaces). In cases involving large author teams, the work should be classified as a chapter in a monograph.

11. Equal Contribution in Authorship – If the first two authors are listed as having contributed equally, both are recognized as first authors.

12. Publication Reporting in the Academic Year – Publications are reported in the AY for the period September 1, 202n – August 31, 202(n+1) in which they were published. A publication that has been officially accepted within this time frame (not just under review) can be counted, but it cannot be reported again once published. Each publication can only be counted in one AY.

13. Citations – The relevant date for citations is when the citing work was published or when the citation appeared in the WoS database, not when the cited work was published. For example, the current year's report will not include citations in works published before September 1, 2024. Citations appearing around the transition between academic years can be counted in either the previous or next year, but not both.

14. Participation in Popularization Activities – Activities reported in the institution's annual report earn 2 points once, regardless of the number of activities. Only significant activities listed in the institution's official annual report are considered.